

Statutes Committee Meeting ECM-126**Sofia, Bulgaria.****Friday 29th September 2017.**

<i>Name</i>	<i>Function</i>
Christoph Eisenmenger-Sittner	Chair
Deborah O'Connell	Secretary
Lars Montelius	Ex Officio
Mariano Anderle	Member
Sylvie Bourgeois	Member
Anouk Galtayries	Member
Jay Hendricks	Member
Fumio Komori	Member
Pär Omling	Member
Jörg Patscheider	Member
Anton Stampfi	Member
Francisco Tabarés	Member
Daniel Verniere	Member
Ute Bergner	Observer
Maja Bulgarian	Observer
Joe Greene	Observer
Haiming Guo	Observer
Leszek Maulooshi	Observer
Ivan Petrov	Observer
David Ruzic	Observer
Martin Wüest	Observer
Andrej Vincze	Observer
Geun Young Yeom	Observer
Cristo Yee	Observer

1. Christoph Eisenmenger-Sittner, the Chairman, opened the meeting at 5:03 p.m. He presented the draft agenda which had been circulated to members of the committee; there were no changes requested and so the draft agenda was adopted.
2. It was reported that the minutes of the ECM meeting 125 had been posted on the web; comments were invited; there were no comments and the minutes of the previous meeting were accepted as a true record.
3. The Chair provided updates on changes that have been made, and will be made, to the procedures manual. These have been previously circulated to the committee:
 - All Short Courses, technical training courses, schools and workshops are now updated.
 - The Treasurer can now directly allocate spending up to a maximum of €1000.
 - Changes have been made to 'Shares and Votes' to reflect two new member societies.
 - It is proposed that the Welsh Scholarships be temporarily suspended, and moved from the website, until there is a further update from the family.
 - World Transfer programme will be deleted as this does not exist anymore.

- A number of changes, have been made, and are planned to the 'Awards and Scholarships' section: New evaluation procedures for the prizes were presented, planned updates to the section 'Overview of the Responsibilities of the Executive Committee' was presented and comments invited, no comments. This will be presented at the ECM.
 - Suggested updates to the 'Review procedure' section for the IUVESTA prize was presented. The committee was invited to comment or object to any suggestion, none were received. The ECM will be informed of changes during the ECM on Sunday. Lars suggested that at least two-thirds of the members for the jury should be from the Awards and Scholarships Committee (ASC).
4. The proposed merger of the Japanese Vacuum Society and the Society for Surface Science of Japan to a new society called The Japan Society of Vacuum and Surface Science (JVSS) was presented. A detailed document of all the changes has been provided and circulated. According to Statutes Article 5, this committee still needs approval at national level before been approved by the IUVESTA ECM. However, as the documentation currently stands the ECM could approve this, and there is no requirement to bring this to the General meeting. The ECM126 will be informed of this on Sunday, but for the moment no action is required.
 5. The Chairman enquired if there were any items members wished to discuss under the heading of "any other business"; there were none.
 6. The meeting was formally adjourned at 5:25 p.m.

29.09.2017
Deborah O'Connell
Secretary