

	<b>WS Workshops</b>	<b>SCH Schools</b>	<b>TCC Technical Training Course</b>	<b>SC Short Course (may adapted to webinar)</b>
Submission:	TO: Scientific Secretary CC: SD + organizers	TO: Scientific Secretary CC: SD + organizers	TO: Scientific Secretary CC: ECC/ECVC/ECS/SD + organizers	TO: Scientific Secretary CC: ECC/ECVC/ECS/SD + organizers
Summary/ Purpose:	To <b>advance</b> scientific knowledge in a field; rather than be educational of existing knowledge	To <b>educate</b> on existing knowledge	To <b>educate at the beginner level</b> , generally not same topic in sequential years	To <b>educate on existing knowledge</b> “state of the art “in a specific field
Organized by/Underwriter	Organized IUVSTA Division(s)/National Vacuum Society or university	Organized IUVSTA Division(s)/National Vacuum Society or university	Organized IUVSTA Division(s)/National Vacuum Society or university	Organized IUVSTA Division(s)/National Vacuum Society or university
Format:	Format should be like that of a <b>“Gordon Conference”</b> with no publication of proceedings.	Format is a <b>school</b> with Intense instruction on a specific topic with learning/educational materials provided.	Format Example: <b>Practical</b> vacuum science for the regional technician /engineer	<b>Held in conjunction with existing scientific meeting.</b> Example AVS Short Courses
Location:	Remote location (not large city) in a hotel, hostel, university campus, or small town.	Typically, University campus	Regional	Regional to Main scientific meeting
Size/Duration	40-50 delegates 4-6 days	40-80 students 1 to 2 weeks	Any 1-3 days	any 1-2 days
Participation:	Organizers invite 10-20 talks of <b>International</b> experts	<b>International</b> teaching experts in the field	<b>Regional</b> experts and students	<b>Regional</b> experts and students
Program:	Dominated by <b>single session</b> oral presentations by invited speakers. <b>Lots of unstructured discussion</b> space in program and time for questions (opposite of a conference style with little time for questions).	Intense instruction/school on a specific topic with learning/ educational materials provided often in the form of textbook	<b>Dominated by regional experts</b> in the field and often taught in the local language.	1-2 days <b>held in conjunction with a main scientific meeting.</b>
Funding:	<b>6,000-9,000 Euro</b>	<b>6,000-9,000 Euro</b>	<b>2,500 Euro maximum</b>	<b>2,000 Euro maximum</b>
Language:	Typically, English (French/German permitted)	Typically, English (French/German permitted)	Local/regional language is encouraged	English (French/German permitted), maybe regional if main conference is regional language (unusual).
Approval Route	STD→ECM	STD→ECM	EC→STD→ECM	EC→STD→ECM

SS=Scientific Secretary; SD=Scientific Director; ECC=Education Committee Chair; ECVC=Education Committee Vice Chair, ECS=Education Committee Secretary